

THE DIABETES RESEARCH FOUNDATIONS GRANT SYSTEM PRIVACY POLICY

1. Register holder and contact person

Register holder: The Diabetes Research Foundation

Address: Näsilinnankatu 26, 33200 Tampere

Phone: 03 2860 111

E-mail: diabetestutkimus@diabetes.fi

Contact person: Commissioner Janne Mikkonen

2. Registered persons

Persons who have applied for grant funding from the Diabetes Research Foundation (later referred to as The Foundation).

3. The principles and use of personal data handling

The register is used when handling grant applications received by The Foundation, when grants are up for payment as well as when processing reports of grant fund use.

The Foundation will publish the names of grant recipients on its web page as well as in its annual report.

4. What data we collect

The register collects personal and contact information of grant applicants, as well as other essential grant application data with regard to the research plan. Personal information submitted by all applicants is:

- the registered persons first and last name
- the registered persons address
- the registered persons email
- the registered persons phone number
- the registered persons duty or office
- the registered persons degree
- the registered persons education

In addition, the register collects the following personal information

- information regarding the possible research group leader: first and last name, degree
- information regarding possible research group members: first and last name, degree

In addition to the previously mentioned, the following personal information also needs to be submitted by grant recipients:

- social security number and home address (required for legal notifications to the Tax Administration and the Farmers' Social Insurance Institute)
- Bank account information (required for payment of grant funds)

5. Sources of information

Personal information is submitted by registered persons. Personal information may also be collected from other individuals as follows:

- An applicant may name other persons active within the research group (group leader or member), and submit their information
- While composing a grant proposal/request for payment, the grant recipient may name other persons active within the research group (group member), and submit their information

The Foundation also complements grant recipient information with the awarded amount, award date and grant payment information.

6. Personal information safety and data security

Personal information is password and username protected data stored in The Foundations grant system, and is only accessible by persons who require said information when processing grant applications, payment of grant funds or reports of grant fund use.

The applicants' connection to the online application service is protected by SSL encryption.

The supplier of the operation service for the register (the grant application system) is responsible for server equipment security. The server equipment is located at an entry monitored service center.

Grant applications received before the introduction of the electronic grant application system (in 2012) are stored in a locked facility.

7. Submission and transfer of information

Grant recipient personal information is in accordance with the law submitted to the Tax Administration and the Farmers' Social Insurance Institute.

Personal information can also be transferred to the service provider to implement the grant application system. An affiliate of the registry holder that handles the technical maintenance of the person register can transfer personal information in accordance with applicable privacy legislation and this privacy policy.

The name, ORCID code and other project information of the grant recipient or project contact person can be transferred for permanent storage in the Research Data Reserve (in Finnish: Tutkimustietovaranto) of the Ministry of Education and Culture (OKM).

The foundation has the right to disclose personal information for the authorities and also for statistics and research and development work.

8. Transferring personal information outside the European Union or the European Economic Area

Personal information is not transferred outside the European Union or the European Economic Area.

9. Personal information storage time

Grant applications that have been accepted and funded are stored for a period of no more than ten (10) years after having been approved. Rejected applications are appropriately destroyed by the end of December following the end of the application period.

10. The rights of a registered person

The Foundation does not submit a registered person's personal information to third parties, and does not use personal information for direct marketing purposes.

A registered person has primarily, in accordance with applicable data protection legislation, the right to:

- get information regarding the handling of their personal information
- gain entry to their own information, and survey information related to them handled by the Foundation
- demand that inaccurate and false information be corrected and complemented
- demand that their personal information be deleted
- withdraw their consent and object to the handling of their personal information insofar as personal information handling is based on their consent
- object to the handling of their personal information on the grounds of special circumstances insofar as handling of personal information is of legitimate benefit to the Foundation
- obtain their personal information in machine-readable form, and transfer said information to another register holder provided that the registered person has submitted said information of their own to the Foundation. The Foundation handles said information with the consent of the registered person automatically
- demand restricted handling of their personal information

The registered person should request the implementation of aforementioned rights in accordance with the Contacts section found in this privacy policy. The Foundation may ask the registered person to specify their request in writing, and confirm their identity before the request is processed. The Foundation can decline the implementation of the request based on applicable legislation.

The Foundation does not provide grant applicants with written evaluations or verdicts regarding grant applications.

11. The right to appeal to a supervising authority

Every registered person has the right to appeal to a designated supervising authority, or the supervising authority of the European Union member state where the registered person lives or works, in case the registered person feels that their personal information has not been handled in accordance with applicable privacy legislation.

12. Contacts

Questions on how a registered person may exercise their rights, questions regarding this privacy policy and other matters should be submitted by email: Commissioner Janne Mikkonen, janne.mikkonen@diabetes.fi.

Registered persons may also either in person or in writing contact the address below:

The Diabetes Research Foundation
Näsilinnankatu 26
33200 Tampere

13. Changes to this privacy policy

This privacy policy may be subject to change from time to time, for example in accordance with legislative changes. This privacy policy was last updated on the 23rd of August 2023.